



Oxford Health Plans®

HIPAA MEMBER AUTHORIZATION

Except as otherwise permitted or required by applicable federal and state laws and regulations, Oxford Health Plans must obtain an authorization before using or disclosing Protected Health Information (“PHI”). Upon receipt of a valid authorization for its use and/or disclosure of PHI, Oxford will make such use and/or disclosure in a manner consistent with such authorization.

To: Oxford Health Plans
Attn: Correspondence
P.O. Box 7081
Bridgeport, CT 06601-7081

Member Name: _____

Member I.D. Number: _____ Telephone: _____

Address: _____

Description of PHI: A description of the PHI to be used or disclosed.

Persons Authorized to Use or Disclose: The person(s), class of persons, or entity to whom Oxford is authorized to make the use or disclosure.

Description of each Purpose to Use or Disclose: A description of each purpose of use or disclosure (the statement “at the request of the Member” is sufficient).

Does the person(s), class of persons, or entity named above that Oxford is authorized to make the use or disclosure to also have the authority to file an appeal and/or grievance on behalf of the Member?

(check one) ? Yes ? No

Expiration:

This authorization will expire:

Remain in place until _____. (Date)

On occurrence of the following event (which must relate to the Member or to the purpose of the use and/or disclosure being authorized):

Revocation:

I understand that I may revoke this authorization at any time by giving written notice of my revocation to the HIPAA Member Rights Unit at the address provided below. I understand that any revocation of this authorization will *not* affect any action Oxford took in reliance on this authorization before Oxford received my written notice of revocation. I also understand that any revocation of this authorization will not result in my disenrollment from Oxford or denial of my eligibility for benefits.

HIPAA Member Rights Unit
Oxford Health Plans
48 Monroe Turnpike
Trumbull, CT 06611

Note the following:

- As an Oxford Member, your decision to sign this Authorization is voluntary and said decision will not impact treatment, payment, enrollment or eligibility for benefits under your Oxford coverage plan.
- The PHI disclosed pursuant to this Authorization may be subject to re-disclosure by the recipient and no longer protected by federal and state laws and regulations.

Signature:

I have read and understand the contents of this document and am hereby providing my agreement to the terms of this Authorization.

Signature *: _____

Print Name: _____

Date: _____

* If a personal representative of an Oxford Member signs this Authorization, please provide a description and any available documentation of the authority to act in this capacity.



Oxford Health Plans

CONSENT FORM

AUTHORIZATION FOR BROKER TO ACT AS BENEFITS ADMINISTRATOR

Broker Authorization:

The undersigned hereby requests Oxford Health Plans to accept the Broker or General Agent named below as an authorized Benefits Administrator for purposes of processing any enrollment transactions for my company's Oxford Health Plan policy (including, but not limited to, Member enrollments, Member terminations, Member address changes, group contact changes, group address changes, plan renewal changes, and group contract terminations):

(Name of Broker or General Agent)

This authorization shall be effective immediately and shall (check one only):

_____ Remain in place until it is expressly revoked by me in writing.

_____ Remain in place until _____
(Date)

Further, I agree that my company will be bound by the actions performed by the herein-named Broker or General Agent pursuant to this Consent Form. Additionally, I agree that this Consent Form does not authorize anyone to receive individually identifiable health information about any Oxford Member. I acknowledge that I must notify Oxford in writing to void this agreement in the event of a change in my company's Broker of Record.

_____ <i>Signature</i>	_____ <i>Printed Name</i>	_____ <i>Title (Officer or Owner)</i>
_____ <i>Group Name</i>	_____ <i>Group ID#</i>	_____ <i>Date</i>

Please contact an Oxford Dedicated Group Service Associate (DGSA) prior to submitting this Consent Form to Oxford. The DGSA will then indicate the mailing address or fax number that should be used when submitting the Consent Form.